

**PRETRIAL INSTRUCTIONS FOR CRIMINAL CASES
BEFORE THE HONORABLE ROBERT C. BRACK
UNITED STATES DISTRICT JUDGE**

CALL OF THE CALENDAR

1. A call of the calendar may be scheduled a few working days before trial or as specified in the notice of jury selection and trial.
2. At the call of the calendar, counsel must be prepared to address any pending issues.
3. After conferring with counsel, Judge Brack will specify the days set for trial.

JURY INSTRUCTION DEADLINES

1. Counsel must file the proposed jury instructions with the Clerk, and submit an e-mail with an attachment containing the proposed set of instructions in Word compatible format to brackchambers@nmcourt.fed.us **seven (7) working days** before the date set in the written notice for commencement of the trailing docket.
2. Jury instructions submitted must comply with the [Guidelines for Submitting Criminal Jury Instructions](#).

PRETRIAL DEADLINES

1. Throughout these pretrial instructions, the term “trial” refers to the date set in the written notice for commencement of the trailing docket. **Counsel must seek leave of the Court in the form of a written motion to extend any pretrial deadline.**
2. Where a submission deadline falls on a holiday, the deadline becomes the next working day after the holiday.

Event	Deadline	Comment
Motions in Limine	Twenty-one (21) days before trial	Motion in limine filed after the deadline may be denied.
Witness and Exhibit Lists	Seven (7) days before trial	Complete lists of witnesses to be called at trial and a consolidated exhibit list must be filed by the deadline.

Event	Deadline	Comment
Voir Dire Questions	Seven (7) days before jury selection	Any party wishing to participate in voir dire must file proposed voir dire questions.
Jury Instructions	Seven (7) days before trial	Please refer to detailed requirements for jury instructions set out herein.

GENERAL INSTRUCTIONS

In the typical case, each counsel will be permitted ten (10) minutes to voir dire the venire panel.

2. Each party will be responsible for securing the appearance of witnesses the party proposes to call.
3. Counsel should always have witnesses available to fill a full trial day.