

United States District Court, District of New Mexico

333 Lomas Boulevard, N.W., Suite 270
Albuquerque, New Mexico 87102
Telephone 505-348-2035
Fax 505-348-2139

Cyclical Replacement of Desktop Computers RFQ

Introduction

The United States District Court for the District of New Mexico is soliciting Open Market bids for Cyclical Replacement of Desktop Computers to be deployed at separate locations within the district of New Mexico.

Scope

Hardware proposals are being solicited for seventy three (73) new desktop computers to be deployed at separate locations within the District of New Mexico.

I. Requirements

Dell 9020 USFF or equivalent

Intel i3 3.6 GHz

4 GB Memory

DVD-RW

500 GB Hard drive

Windows 7 Pro 64 Bit

No monitor

Standard Keyboard, Mouse

Display Port to DVI adapter

Must have available ports: At least one display port and VGA, more than 4 total front and rear USB, gigabit ethernet, serial, microphone and speaker output

II. Evaluation Criteria/Award Basis

The Lowest Price Technically Acceptable (LPTA) source selection process, conducted in accordance with Section 330 of Volume 14 of the Guide to Judiciary Policy (the Guide), will be used as the basis for selecting a proposal for award. The Guide is available at <http://www.uscourts.gov/procurement.aspx>. Award will be made to the responsible offeror whose proposal is determined to conform to all required terms and conditions of this solicitation, include all required representations and certifications, meet all requirements set forth in this solicitation and provide the lowest evaluated price while meeting or exceeding acceptability standards, based on the results of the evaluation described below. Any finding of deficiency, defined as an aspect of a

proposal that fails to meet a minimum requirement, will cause an offer to be rated "Technically Unacceptable" and will therefore eliminate that offer from consideration for award.

The evaluation criteria are as follows:

- Meet specifications as listed in requirements.

Request for Proposal Compliance

The vendor shall state whether their response to this RFQ meets the requirements. Include what parts of the response to the RFQ the vendor cannot comply with.

V. RFQ Response

The proposal should contain an itemized price list. The response shall be received in the USDC Clerk's office, faxed or via email no later than **5:00 PM on Wednesday, August 5th, 2015**. Email address: bryan_borne@nmcourt.fed.us. Faxed proposals should be sent to the attention of Bryan Borne at (505)348-2139. For additional information, you may contact Bryan Borne at (505) 348-2035.

VI. Award Without Discussions

As stated in judiciary provision 3-100, Instruction to offerors, the judiciary intends to evaluate offers and award a contract without discussions with offerors. Therefore, the offeror's initial offer shall contain the offeror's best terms from a price and technical standpoint. However, the judiciary reserves the right to conduct discussions if the contracting officer later determines them to be necessary.

VII. References

We reserve the right to check with references.

VIII. Contract Award

- (a) The Court intends to award a single contract resulting from this solicitation.
- (b) Contract award will be made to the responsible offeror whose response represents the lowest priced technically acceptable offer.
- (c) The Court reserves the right to make no award pursuant to this solicitation.