

CJA Newsletter

United States District Court, District of New Mexico

Clerk's Office

CJA PANEL ATTORNEY CASE COMPENSATION MAXIMUMS

The judiciary's Defender Services account received fiscal year 2018 funding in the "Consolidated Appropriations Act of 2018" to increase the Criminal Justice Act (CJA) panel attorney hourly rates from \$132 to \$140 for non-capital work and from \$185 to \$188 for capital work performed on or after March 23, 2018. The rise in the non-capital hourly rate to \$140 results in increases to the waivable case compensation maximum amounts for non-capital representations of \$10,300, \$7,300, \$2,900, and \$2,200, excluding expenses, to \$10,900, \$7,800, \$3,100, and \$2,300, respectively. 

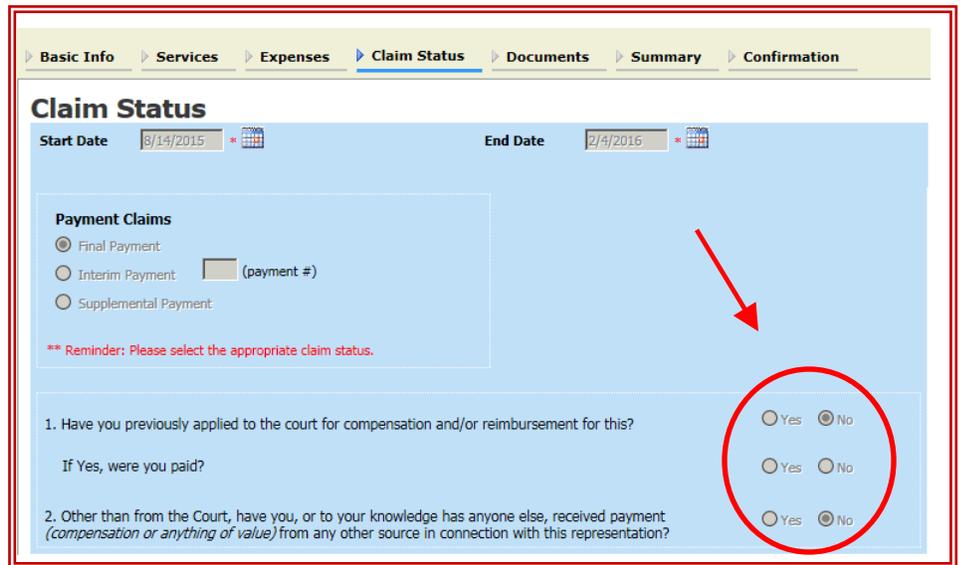
QUICK TIP – BEFORE SUBMISSION, CHECK THE QUESTIONS ON CLAIM STATUS ARE COMPLETED!

Contact Info & Important Links

- ❖ [US District Court, District of New Mexico website](#)
- ❖ [CJA Attorney Manual](#)
- ❖ [CJA Information Manual](#)
- ❖ [National CJA Voucher reference tool](#)
- ❖ [Website FAQs](#)

Financial Services:

Email: financial@nmcourt.fed.us
 Phone: (505) 348-2145



Claim Status

Start Date: 8/14/2015 End Date: 2/4/2016

Payment Claims

Final Payment

Interim Payment: (payment #)

Supplemental Payment

**** Reminder: Please select the appropriate claim status.**

1. Have you previously applied to the court for compensation and/or reimbursement for this?
 If Yes, were you paid? Yes No

2. Other than from the Court, have you, or to your knowledge has anyone else, received payment (compensation or anything of value) from any other source in connection with this representation?
 Yes No

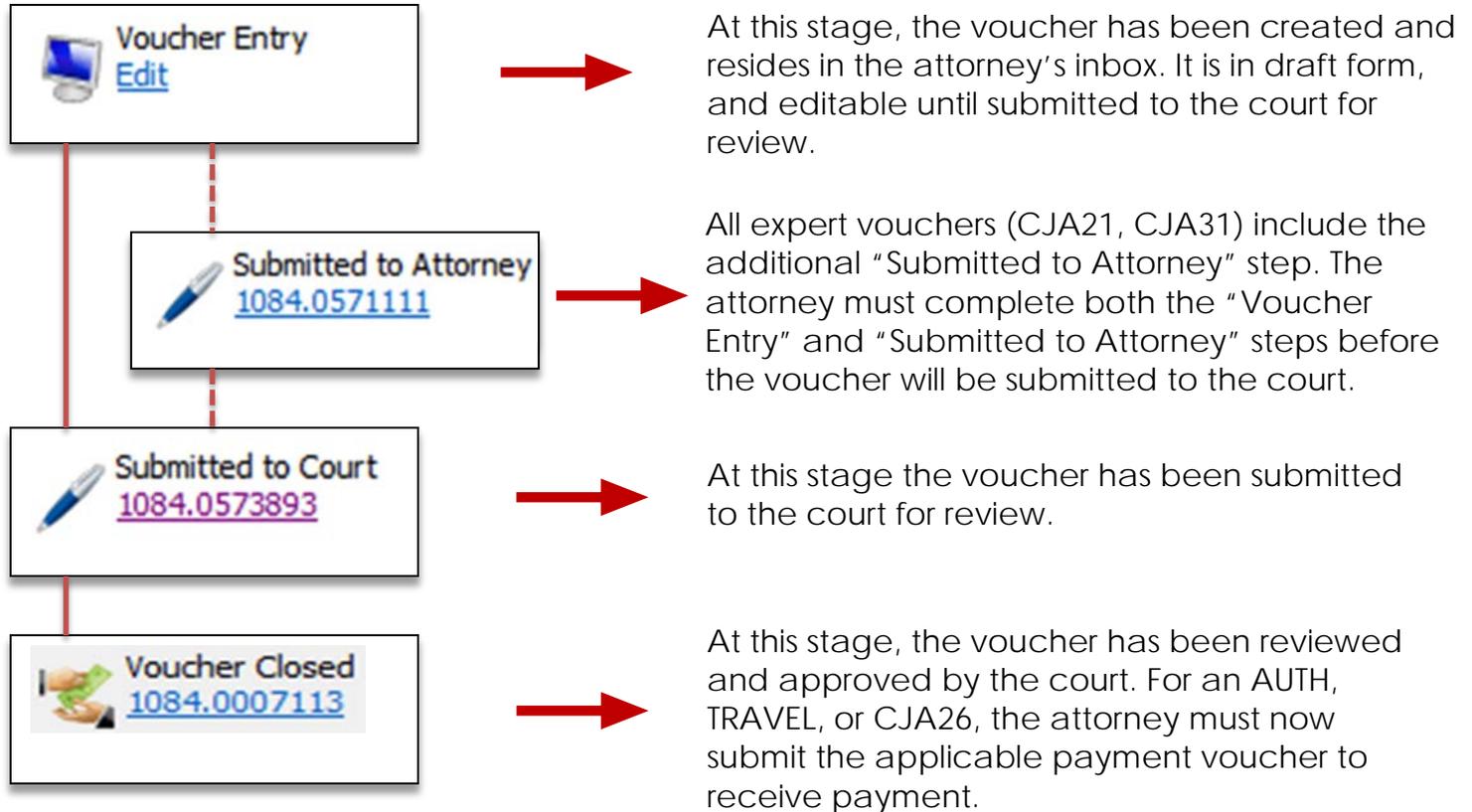
From Online Help – Home Page Grids

Grid	Description
My Active Documents	Documents currently being worked on, that have been submitted for approval by a service provider, and documents rejected by the court. Rejected documents appear in gold. Documents in this section are still in the control of the attorney and are in need of some action by the attorney.
Appointments List	List of pending appointments.
My Proposed Assignments	List of proposed assignments awaiting a response to either accept or reject the appointment.
My Submitted Documents	Documents that have been submitted to the court.
My Service Provider's Documents	Documents for all service providers on appointed cases. Service providers with access to eVoucher may only access and view their own information and vouchers.
Closed Documents	Documents that have been approved for payment by the court. Closed documents are only displayed for active appointments. Documents on closed appointments may be viewed by accessing the Appointment Page for the case. Court staff will periodically archive vouchers which will remove them from the Closed Documents section. However, archived documents are still accessible using the Search Appointment feature.



eVoucher Workflows

Not sure what status a voucher is in, and what it means? Vouchers are viewable in eVoucher on the appropriate homepage grid.



Once closed, all payment vouchers proceed through the following automated payment stages.

Payment Status	Definition
Pending	The voucher has been certified and closed in eVoucher. eVoucher is awaiting confirmation from the payment system that the payment was received and the payment document was created in the payment system.
Awaiting Disbursement	A payment document has been created in the payment system, but has not yet been sent to Treasury.
Disbursement in Progress	The payment has been sent to Treasury for disbursement. eVoucher is awaiting confirmation of payment from Treasury and a check number.
Paid	Treasury has printed and mailed the check.

Frequently Asked Questions

Q. My voucher has been approved but I have not received payment?

A. Payments are generated by the Administrative Office of the Courts 4 business days after approval of the voucher. First please verify that your profile information in eVoucher is accurate. The Administrative Office of the Courts requires the local court to wait 30 days before beginning the process of re-issuing a lost payment. Please contact Financial Services via email at financial@nmcourt.fed.us if 30 days has lapsed without receipt of your payment.

Q. Can a service provider submit their invoice for payment in eVoucher?

A. No, service providers have "read only" accounts in eVoucher. The invoice must be provided to the attorney for eVoucher submission. The attorney submits the voucher acting as the service provider, and then approves the voucher in their capacity as the attorney.