

**United States District Court  
District of New Mexico**

*Request for Quotation*

**Request Date: May 18, 2018**

**Deadline for Quotes: May 31, 2018**

**Project Review Meeting/Field Measurements: 1:30 p.m., May 24 , 2018**

**Project: Las Cruces Courthouse – 5<sup>th</sup> Floor Chambers - Carpet Replacement**

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**To: VIA EMAIL**  
**Casey Carpets**  
**Business Environments**  
**Malooly's Flooring Company**  
**Floor Tech**

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**Special Notes:**

- All contractors must agree to the Terms and Conditions set out in Attachment A & B.
- A fixed price award from this RFQ will be made based on the lowest priced, technically acceptable offer. Technical specifications are listed in the Scope of Work (SOW) section.
- *All* bids must be based on **open market** pricing.
- The per square yard ceiling costs for carpeting established by the Administrative Office of the U.S. Courts include the cost of carpet, padding, adhesive and installation labor only, and should be quoted as if installing into an empty room, ready to receive carpet. Any other costs associated with installation of carpet, i.e., removing existing carpet, floor preparation, clean-up, disposal costs, etc., should be quoted as a separate line item.
- All contractors should have reviewed the area and taken measurements at the designated meeting time prior to bidding. If further review is needed, please contact Lorenzo Diaz to make arrangements.
- All contractors must provide a detailed seam plan. NO small patching is allowed and carpet should be laid out to provide minimal seams and patching.
- All bids shall include detailed descriptions of the work to be performed according to the SOW.
- All quotes shall include a proposed schedule of operations, including estimated times for completion of work. While speed is important, accurate installation is more important.
- All work will be completed evenings and weekends and coordinated through USDC with the vendors providing the carpet installation. The work must be completed according to the timeline provided by USDC. Typically, work will begin on a Friday evening or Saturday morning, completing Sunday evening.
- Contractors must submit names, birthdates, Social Security numbers, and finger prints of all crew members who will be on the job site so that they can be cleared for access badges.
- Contractors will be responsible for any damage to building, furnishings or carpet during the course of work being performed.
- Contractors must supply their own tools needed for carpet installation.
- USDC will be responsible for moving and reinstalling all furniture and IT/Computer equipment.
- Award of contract and acceptance of work performed will be dependent on approval from

the General Services Administration and the U.S. District Court. Please note, GSA requires a Certificate of General Liability Insurance naming GSA as the beneficiary.

- **Quotes must be valid through September 30, 2018.**

## **Proposals:**

Submit a proposal/quote for the material and work to be completed in accordance with the attached Statement of Work (SOW). Quotes may be mailed, hand delivered, faxed or e-mailed to:

Lorenzo Diaz  
U.S. District Court  
100 N. Church St.  
Las Cruces, New Mexico 88001  
Phone: 575-528-1457 Fax: 575-528-1425  
Email: lorenzo\_diaz@nmcourt.fed.us

Questions concerning this RFQ should be addressed to the same.

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## **STATEMENT OF WORK**

### **1. Description of Project**

#### **1.1 Introduction**

The court intends to replace the existing carpet on the 5th floor, chambers 590 at the 100 N. Church St. Court House in Las Cruces, NM. This will require a coordinated effort between the moving vendor and carpet installers.

#### **1.2 Purpose**

The purpose of this Statement of Work is to define the requirements and scope of the project, including the specifications for the area covered by the project, the type of work to be performed and time frame for work. This will ensure that the proposals provided meet the same standards for material and workmanship.

#### **1.3 Scope of Work to Be Performed**

The work to be performed in connection with this project will occur over one to two weekends and includes the following services:

- Ordering, receiving and storing new carpet until installation;
- A 10' X 10' sample will be needed to insure color and pattern blend with existing carpet;
- 5% will be added to the total order for attic stock
- Removal of old carpet and padding;
- Disposal of old carpet and padding;
- Removal and replacement of cove base when necessary;
- Preparation and cleaning of floor to receive new carpet, including removal of any tacks, nails, adhesives or other materials from previous carpet installation;

- Installation of new carpet ( Padding if needed) (Installation shall be done in accordance with manufacturer’s recommendations and will insure patterns are aligned and seams are tight; small piecing of carpet is unacceptable. A detailed seam plan is required prior to award of contract.);
- Clean-up and removal of any debris or trash associated with the installation, including leftover carpet;
- Treatment of “pile crush” that may occur in shipping. This includes using a pile lifter on the carpet to return it to its normal state;
- Ability to transport carpet up stairwells if necessary in event elevators shut down;
- Any and all additional work necessary to complete the installation of carpet and padding to meet industry and manufacturers standards and to the satisfaction and approval of the General Services Administration and U.S. District Court; and
- Any and all additional work necessary to meet all local building, fire and safety codes, and the Terms and Conditions set out in Attachments A& B.

**1.4 Location and Material Specifications**

This project is located at the U.S. District Court, 100 N. Church St. Las Cruces, New Mexico, on the 5th floor, as shown in the drawings in Attachment C.

Table A, below, identifies the specifications of the carpet to be installed and the approximate square footage of the area being replaced. Vendors should take measurements to confirm square footage. Please note, carpet specifications are a guide only. If other manufacturers can match the specification in color, style, size, etc., vendors should present these for consideration.

Location	Approx. Area (Sqft)	Carpet Tile Specifications (TARR Rating: Severe Traffic)	Padding
<b>Carpeted Areas on the 5<sup>th</sup> floor, Chambers 590 – 100 N. Church St, Las Cruces</b>			
5 <sup>th</sup> Floor – Chambers 590	2600*  *Rough Estimate Field Verification required.	Mfg: Atlas Style: Lineage Color: LG07 Herbal Sage Style: Indizio * Color: Z120 Garden Cress*  *For use as border in conference room.  <b>OR EQUAL</b>	Attached cushion.

**2. Special Requirements and Procedures**

- The contractor must be willing to start work based on a Purchase Order. No down payments or advances will be allowed.
- The contractor will work at the convenience of the court and must be available to complete the work evenings and weekends.
- A decision for awarding the contract will be made within a week of receipt of all bids.
- A Purchase Order for this project will be issued as soon as the project has been approved.

- Once the contract has been awarded and Purchase Order issued, the contractor shall provide the court with an expected delivery date of selected carpet.
- Once carpet has been delivered, the court and contractor will work together to develop an installation schedule that minimizes disruption to the court staff.
- Payment will be made once carpet installation has been inspected and approved by the court and GSA.

# **ATTACHMENT A - TERMS AND CONDITIONS**

**ATTACHMENT B - SERVICES CONTRACT ACT**

## APPLICABLE JUDICIARY TERMS AND CONDITIONS

1. Clause B-5, Clauses Incorporated by Reference (SEP 2010)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the contracting officer will make their full text available. Also, the full text of a clause may be accessed electronically at this address: <http://www.uscourts.gov/procurement.aspx>

(end)

2. The following judiciary clauses, that the Contracting Officer has indicated are applicable, are incorporated in this contract by reference:

- Clause 3-3 Provisions, Clauses, Terms and Conditions - Small Purchases (JUN 2014)
- Clause 3-175 Fair Labor Standards Act and Service Contract Act – Price Adjustment (Multiple Year and Option Contracts) (JUN 2012)
- Clause 6-20 Insurance – Work on or Within a Judiciary Facility (APR 2011)
- Clause 7-55 Contractor Use of Judiciary Networks (JUN 2014)
- Clause 7-65 Protection of Judiciary Buildings, Equipment and Vegetation (APR 2013)
- Clause 7-115 Availability of Funds (JAN 2003)

3. The following full text clauses are incorporated if the Contracting Officer has marked them as applicable (X):

- Clause 2-90C Option to Extend Services (APR 2013)

The judiciary may require continued performance of any services within the limits and at the rates specified in the contract. These rates may be adjusted only as a result of revisions to prevailing labor rates provided by the Secretary of Labor. The option provision may be exercised more than once, but the total extension of performance hereunder shall not exceed 6 months. The contracting officer may exercise the option by written notice to the contractor no later than \_\_\_\_\_ calendar days prior to the contract's current expiration date *[insert the period of time within which the contracting officer may exercise the option]*.

(end)

- Clause 2-90D Option to Extend the Term of the Contract (APR 2013)

(a) The judiciary may extend the term of this contract by written notice to the contractor no later than \_\_\_\_\_ calendar days prior to the contract's current expiration date *[insert the period of time within which the contracting officer may exercise the option]*; provided that the judiciary gives the contractor a preliminary written notice of its intent to extend at least \_\_\_\_\_ calendar days [60 days unless a different number of days is inserted] before the contract expires. The preliminary notice does not commit the judiciary to an extension.

(b) If the judiciary exercises this option, the extended contract shall be considered to include this option clause.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed \_\_\_\_\_ (months) (years).

(end)

#### 4. Incorporation of Department of Labor Wage Rate Determination

*(If the estimated cost is over \$2,500, attach the current applicable Department of Labor wage rate determination.)*

## SUBMISSION OF QUOTE AND EVALUATION OF OFFERS

1. The following judiciary provisions, that the Contracting Officer has indicated are applicable, are incorporated in this solicitation:

\_\_\_ Provision B-1, Solicitation Provisions Incorporated by Reference (SEP 2010)

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the contracting officer will make their full text available. The offeror is cautioned that the listed provisions may include blocks that must be completed by the offeror and submitted with its quotation or offer. In lieu of submitting the full text of those provisions, the offeror may identify the provision by paragraph identifier and provide the appropriate information with its quotation or offer. Also, the full text of a solicitation provision may be accessed electronically at this address: <http://www.uscourts.gov/procurement.aspx>.

(end)

**Solicitation Provisions Incorporated by Reference**

- Provision 2-70            Site Visit (JAN 2003)
- \_\_\_ Provision 2-85A        Evaluation Inclusive of Options (JAN 2003)
- \_\_\_ Provision 3-135        Single or Multiple Awards (JAN 2003)

**Additional Solicitation Provisions**

- Provision 4-1, Type of Contract (JAN 2003)

The judiciary plans to award a \_\_\_\_\_ type of contract under this solicitation, and all offers shall be submitted on this basis. Alternate offers based on other contract types will not be considered.

(end)

- Provision 3-5, Taxpayer Identification and Other Offeror Information (APR 2011)

(a) *Definitions.*

“Taxpayer Identification (TIN),” as used in this provision, means the number required by the Internal Revenue Service (IRS) to be used by the offeror in reporting income tax and other returns. The TIN may be either a social security number or an employer identification number.

- (b) All offerors shall submit the information required in paragraphs (d) and (e) of this provision to comply with debt collection requirements of 31 U.S.C. 7701(c) and 3325(d), reporting requirements of 26 U.S.C. 6041, 6041A, and implementing regulations issued by the IRS. If the resulting contract is subject to the payment reporting requirements, the failure or refusal by the offeror to furnish the information may result in a 31 percent reduction of payments otherwise due under the contract.

- (c) The TIN may be used by the government to collect and report on any delinquent amounts arising out of the offeror’s relationship with the government (31 U.S.C. 7701(c)(3)). If the resulting contract is subject to payment recording requirements, the TIN provided hereunder may be matched with IRS records to verify the accuracy of the offeror’s TIN.

- (d) *Taxpayer Identification Number (TIN):* \_\_\_\_\_

- TIN has been applied for.
- TIN is not required, because:
  - Offeror is a nonresident alien, foreign corporation or foreign partnership that does not have income effectively connected with the conduct of a trade or business in the United States and does not have an office or place of business or a fiscal paying agent in the United States;
  - Offeror is an agency or instrumentality of a foreign government;
  - Offeror is an agency or instrumentality of the federal government.

- (e) *Type of organization:*



- sole proprietorship;
- partnership;
- corporate entity (not tax-exempt);
- corporate entity (tax-exempt);
- government entity (federal, state or local);
- foreign government;
- international organization per 26 CFR 1.6049-4;
- other \_\_\_\_\_.

(f) *Contractor representations.*

The offeror represents as part of its offer that it is , is not,  51% owned and the management and daily operations are controlled by one or more members of the selected socio-economic group(s) below:

- Women Owned Business
- Minority Owned Business (if selected, then one sub-type is required)
  - Black American
  - Hispanic American
  - Native American (American Indians, Eskimos, Aleuts, or Native Hawaiians)
  - Asian-Pacific American (persons with origins from Burma, Thailand, Malaysia, Indonesia, Korea, The Philippines, U.S. Trust Territory of the Pacific Islands (Republic of Palau), Republic of the Marshall Islands, Federated States of Micronesia, the Commonwealth of the Northern Mariana Islands, Guam, Samoa, Macao, Hong Kong, Fiji, Tonga, Kiribati, Tuvalu, or Nauru)
  - Subcontinent Asian (Asian-Indian) American (persons with origins from India, Pakistan, Bangladesh, Sri Lanka, Bhutan, the Maldives Islands, or Nepal)
  - Individual/concern, other than one of the preceding.

(end)

\_\_\_\_ Provision 3-195 Exemption from Application of the Service Contract Act to Contracts for Maintenance, Calibration, or Repair of Certain Equipment – Certification (APR 2011)

(a) The offeror shall check following certification:

CERTIFICATION

The offeror  does  does not certify that –

- (1) the items of equipment to be serviced under this contract are used regularly for other than government purposes, and are sold or traded by the offeror (or subcontractor in the case of an exempt subcontractor) in substantial quantities to the general public in the course of normal business operations;
- (2) the services will be furnished at prices which are, or are based on, established catalog or market prices for the maintenance, calibration, or repair of equipment.
  - (i) An "established catalog price" is a price included in a catalog, price list, schedule, or other form that is regularly maintained by the manufacturer or the offeror, is either published or otherwise available for inspection by customers, and states prices at which sales currently, or were last, made to a significant number of buyers constituting the general public.
  - (ii) An "established market price" is a current price, established in the usual course of trade between buyers and sellers free to bargain, which can be substantiated from sources independent of the manufacturer or contractor; and
- (3) the compensation (wage and fringe benefits) plan for all service employees performing work under the contract is the same as that used for these employees and equivalent employees servicing the same equipment of commercial customers.

(b) Certification by the offeror as to its compliance with respect to the contract also constitutes its certification as to compliance by its subcontractor if it subcontracts out the exempt services. If the offeror certifies to the conditions in

paragraph (a) of this provision then [Clause 3-160, Service Contract Act of 1965](#), will not be included in any resultant contract to this offeror.

(c) If the offeror does not certify to the conditions in paragraph (a) of this provision –

(1) [Clause 3-215, Exemption from Application of the Service Contract Act to Contracts for Maintenance, Calibration, or Repair of Certain Equipment – Requirements](#), will not be included in any resultant contract awarded to this offeror; and

(2) the offeror shall notify the contracting officer as soon as possible, if the contracting officer did not attach a Service Contract Act wage determination to the solicitation.

(d) The contracting officer may not make an award to the offeror, if the offeror fails to execute the certification in paragraph (a) of this provision or to contact the contracting officer as required in paragraph (c) of this provision.

(end)

\_\_\_\_ Provision 3-220            Exemption from Application of the Service Contract Act to Contracts for Certain Services – Certification (APR 2011)

(a) The offeror shall check following certification:

CERTIFICATION

The offeror [    ] does [    ] does not certify that –

(1) The services under the contract are offered and sold regularly to non-Governmental customers, and are provided by the offeror (or subcontractor in the case of an exempt subcontract) to the general public in substantial quantities in the course of normal business operations;

(2) The contract services are furnished at prices that are, or are based on, established catalog or market prices. An “established catalog price” is a price included in a catalog, price list, schedule, or other form that is regularly maintained by the manufacturer or the offeror, is either published or otherwise available for inspection by customers, and states prices at which sales currently, or were last, made to a significant number of buyers constituting the general public. An “established market price” is a current price, established in the usual course of ordinary and usual trade between buyers and sellers free to bargain, which can be substantiated from sources independent of the manufacturer or offeror;

(3) Each service employee who will perform the services under the contract will spend only a small portion of his or her time (a monthly average of less than 20 percent of the available hours on an annualized basis, or less than 20 percent of available hours during the contract period if the contract period is less than a month) servicing the Government contract; and

(4) The offeror uses the same compensation (wage and fringe benefits) plan for all service employees performing work under the contract as the offeror uses for these employees and for equivalent employees servicing commercial customers.

(b) Certification by the offeror as to its compliance with respect to the contract also constitutes its certification as to compliance by its subcontractor if it subcontracts out the exempt services. If the offeror certifies to the conditions in paragraph (a) of this provision then [Clause 3-160, Service Contract Act of 1965](#), as amended, will not be included in any resultant contract to this offeror.

(c) If the offeror does not certify to the conditions in paragraph (a) of this provision—

(1) [Clause 3-225, Exemption from Application of the Service Contract Act to Contracts for Certain Services – Requirements](#), will not be included in any resultant contract to this offeror; and

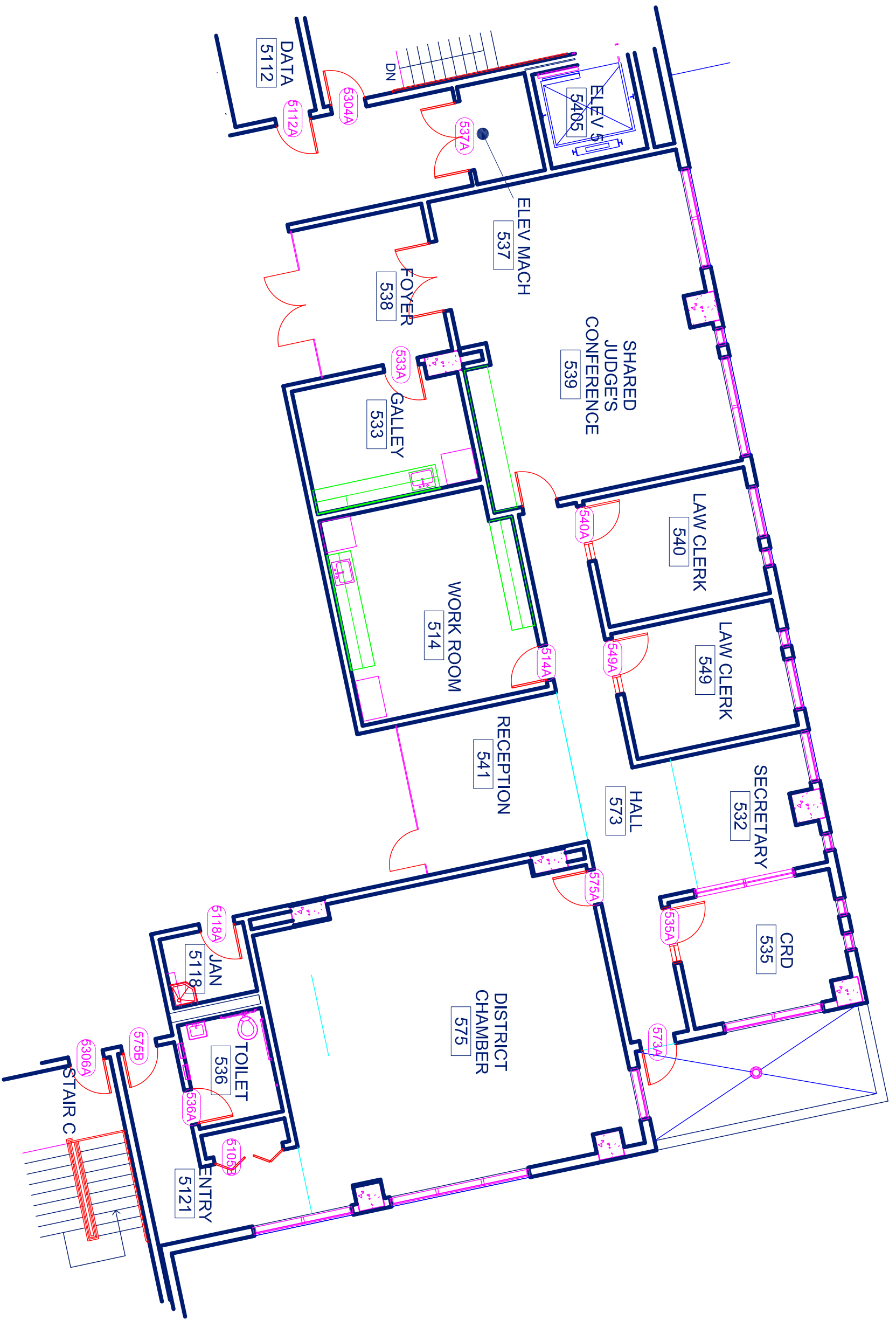
(2) The offeror shall notify the contracting officer as soon as possible if the contracting officer did not attach a Service Contract Act wage determination to the solicitation.

(d) The contracting officer may not make an award to the offeror, if the offeror fails to execute the certification in

paragraph (a) of this provision or to contact the Contracting Officer as required in paragraph (c) of this provision.

**ATTACHMENT C – DRAWINGS**

**PLEASE NOTE: DRAWINGS ARE THE PROPERTY OF THE U.S. DISTRICT COURT AND ARE PROVIDED FOR MEASUREMENT PURPOSES ONLY. THE INFORMATION IS CONFIDENTIAL AND SHOULD NOT BE SHARED WITH ANYONE.**



# ATTACHMENT D – DEPARTMENT OF LABOR WAGE DETERMINATION

WD 15-5443 (Rev.-5) was first posted on [www.wdol.gov](http://www.wdol.gov) on 01/16/2018

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REGISTER OF WAGE DETERMINATIONS UNDER | U.S. DEPARTMENT OF LABOR  
THE SERVICE CONTRACT ACT | EMPLOYMENT STANDARDS ADMINISTRATION  
By direction of the Secretary of Labor | WAGE AND HOUR DIVISION  
| WASHINGTON D.C. 20210

| Wage Determination No.: 2015-5443  
Daniel W. Simms Division of | Revision No.: 5  
Director Wage Determinations | Date Of Revision: 01/10/2018

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Note: Under Executive Order (EO) 13658, an hourly minimum wage of \$10.35 for calendar year 2018 applies to all contracts subject to the Service Contract Act for which the contract is awarded (and any solicitation was issued) on or after January 1, 2015. If this contract is covered by the EO, the contractor must pay all workers in any classification listed on this wage determination at least \$10.35 per hour (or the applicable wage rate listed on this wage determination, if it is higher) for all hours spent performing on the contract in calendar year 2018. The EO minimum wage rate will be adjusted annually. Additional information on contractor requirements and worker protections under the EO is available at [www.dol.gov/whd/govcontracts](http://www.dol.gov/whd/govcontracts)

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State: New Mexico  
Area: New Mexico Counties of Bernalillo, Sandoval, Torrance, Valencia

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\*\*Fringe Benefits Required Follow the Occupational Listing\*\*

OCCUPATION CODE - TITLE FOOTNOTE RATE

01000	- Administrative Support And Clerical Occupations
01011	- Accounting Clerk I 13.70
01012	- Accounting Clerk II 15.38
01013	- Accounting Clerk III 17.21
01020	- Administrative Assistant 21.99
01035	- Court Reporter 20.47
01041	- Customer Service Representative I 12.03
01042	- Customer Service Representative II 13.53
01043	- Customer Service Representative III 14.76
01051	- Data Entry Operator I 12.02
01052	- Data Entry Operator II 13.44
01060	- Dispatcher, Motor Vehicle 16.40
01070	- Document Preparation Clerk 13.86
01090	- Duplicating Machine Operator 13.86
01111	- General Clerk I 12.00
01112	- General Clerk II 13.09
01113	- General Clerk III 14.70
01120	- Housing Referral Assistant 18.41
01141	- Messenger Courier 12.08
01191	- Order Clerk I 13.71
01192	- Order Clerk II 15.62
01261	- Personnel Assistant (Employment) I 14.53
01262	- Personnel Assistant (Employment) II 16.26
01263	- Personnel Assistant (Employment) III 18.13

01270 - Production Control Clerk 24.73  
01290 - Rental Clerk 12.25  
01300 - Scheduler, Maintenance 14.76  
01311 - Secretary I 14.76  
01312 - Secretary II 16.51  
01313 - Secretary III 18.41  
01320 - Service Order Dispatcher 14.65  
01410 - Supply Technician 21.99  
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01420 - Survey Worker 15.79  
01460 - Switchboard Operator/Receptionist 12.52  
01531 - Travel Clerk I 11.82  
01532 - Travel Clerk II 12.76  
01533 - Travel Clerk III 13.57  
01611 - Word Processor I 13.75  
01612 - Word Processor II 15.44  
01613 - Word Processor III 17.28  
05000 - Automotive Service Occupations  
05005 - Automobile Body Repairer, Fiberglass 21.36  
05010 - Automotive Electrician 18.12  
05040 - Automotive Glass Installer 15.82  
05070 - Automotive Worker 15.82  
05110 - Mobile Equipment Servicer 13.50  
05130 - Motor Equipment Metal Mechanic 18.38  
05160 - Motor Equipment Metal Worker 15.82  
05190 - Motor Vehicle Mechanic 18.38  
05220 - Motor Vehicle Mechanic Helper 13.62  
05250 - Motor Vehicle Upholstery Worker 15.82  
05280 - Motor Vehicle Wrecker 15.82  
05310 - Painter, Automotive 17.19  
05340 - Radiator Repair Specialist 15.82  
05370 - Tire Repairer 13.06  
05400 - Transmission Repair Specialist 18.38  
07000 - Food Preparation And Service Occupations  
07010 - Baker 11.60  
07041 - Cook I 11.07  
07042 - Cook II 13.35  
07070 - Dishwasher 9.55  
07130 - Food Service Worker 9.78  
07210 - Meat Cutter 16.33  
07260 - Waiter/Waitress 9.00  
09000 - Furniture Maintenance And Repair Occupations  
09010 - Electrostatic Spray Painter 14.83  
09040 - Furniture Handler 11.44  
09080 - Furniture Refinisher 14.83  
09090 - Furniture Refinisher Helper 12.45  
09110 - Furniture Repairer, Minor 13.85  
09130 - Upholsterer 14.83  
11000 - General Services And Support Occupations  
11030 - Cleaner, Vehicles 10.24  
11060 - Elevator Operator 10.24  
11090 - Gardener 16.44  
11122 - Housekeeping Aide 10.68  
11150 - Janitor 10.68  
11210 - Laborer, Grounds Maintenance 11.43  
11240 - Maid or Houseman 9.24  
11260 - Pruner 9.77  
11270 - Tractor Operator 14.73  
11330 - Trail Maintenance Worker 11.43  
11360 - Window Cleaner 12.50  
12000 - Health Occupations  
12010 - Ambulance Driver 15.94

12011 - Breath Alcohol Technician 20.87  
12012 - Certified Occupational Therapist Assistant 30.64  
12015 - Certified Physical Therapist Assistant 25.43  
12020 - Dental Assistant 15.35  
12025 - Dental Hygienist 42.98  
12030 - EKG Technician 26.19  
12035 - Electroneurodiagnostic Technologist 26.19  
12040 - Emergency Medical Technician 15.94  
12071 - Licensed Practical Nurse I 18.73  
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12072 - Licensed Practical Nurse II 20.92  
12073 - Licensed Practical Nurse III 23.32  
12100 - Medical Assistant 14.07  
12130 - Medical Laboratory Technician 18.44  
12160 - Medical Record Clerk 14.33  
12190 - Medical Record Technician 16.04  
12195 - Medical Transcriptionist 16.53  
12210 - Nuclear Medicine Technologist 36.52  
12221 - Nursing Assistant I 11.25  
12222 - Nursing Assistant II 12.65  
12223 - Nursing Assistant III 13.80  
12224 - Nursing Assistant IV 15.49  
12235 - Optical Dispenser 16.38  
12236 - Optical Technician 14.53  
12250 - Pharmacy Technician 15.17  
12280 - Phlebotomist 14.57  
12305 - Radiologic Technologist 28.89  
12311 - Registered Nurse I 25.39  
12312 - Registered Nurse II 31.06  
12313 - Registered Nurse II, Specialist 31.06  
12314 - Registered Nurse III 37.58  
12315 - Registered Nurse III, Anesthetist 37.58  
12316 - Registered Nurse IV 45.04  
12317 - Scheduler (Drug and Alcohol Testing) 24.57  
12320 - Substance Abuse Treatment Counselor 25.84  
13000 - Information And Arts Occupations  
13011 - Exhibits Specialist I 19.40  
13012 - Exhibits Specialist II 24.02  
13013 - Exhibits Specialist III 29.40  
13041 - Illustrator I 16.10  
13042 - Illustrator II 19.95  
13043 - Illustrator III 23.03  
13047 - Librarian 22.91  
13050 - Library Aide/Clerk 11.02  
13054 - Library Information Technology Systems Administrator 20.67  
13058 - Library Technician 16.37  
13061 - Media Specialist I 15.31  
13062 - Media Specialist II 17.18  
13063 - Media Specialist III 19.07  
13071 - Photographer I 15.88  
13072 - Photographer II 17.63  
13073 - Photographer III 21.70  
13074 - Photographer IV 24.30  
13075 - Photographer V 29.39  
13090 - Technical Order Library Clerk 15.48  
13110 - Video Teleconference Technician 18.57  
14000 - Information Technology Occupations  
14041 - Computer Operator I 15.59  
14042 - Computer Operator II 17.45  
14043 - Computer Operator III 19.45  
14044 - Computer Operator IV 21.61



14045 - Computer Operator V 24.34  
 14071 - Computer Programmer I (see 1) 24.65  
 14072 - Computer Programmer II (see 1)  
 14073 - Computer Programmer III (see 1)  
 14074 - Computer Programmer IV (see 1)  
 14101 - Computer Systems Analyst I (see 1)  
 14102 - Computer Systems Analyst II (see 1)  
 14103 - Computer Systems Analyst III (see 1)  
 14150 - Peripheral Equipment Operator 15.59  
 14160 - Personal Computer Support Technician 21.61  
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 3 of 11 5/17/2018 11:33 AM  
 14170 - System Support Specialist 22.10  
 15000 - Instructional Occupations  
 15010 - Aircrew Training Devices Instructor (Non-Rated) 27.62  
 15020 - Aircrew Training Devices Instructor (Rated) 33.39  
 15030 - Air Crew Training Devices Instructor (Pilot) 40.05  
 15050 - Computer Based Training Specialist / Instructor 27.62  
 15060 - Educational Technologist 28.52  
 15070 - Flight Instructor (Pilot) 40.05  
 15080 - Graphic Artist 22.41  
 15085 - Maintenance Test Pilot, Fixed, Jet/Prop 35.69  
 15086 - Maintenance Test Pilot, Rotary Wing 35.69  
 15088 - Non-Maintenance Test/Co-Pilot 35.69  
 15090 - Technical Instructor 21.76  
 15095 - Technical Instructor/Course Developer 26.63  
 15110 - Test Proctor 17.58  
 15120 - Tutor 17.58  
 16000 - Laundry, Dry-Cleaning, Pressing And Related Occupations  
 16010 - Assembler 9.92  
 16030 - Counter Attendant 9.92  
 16040 - Dry Cleaner 11.32  
 16070 - Finisher, Flatwork, Machine 9.92  
 16090 - Presser, Hand 9.92  
 16110 - Presser, Machine, Drycleaning 9.92  
 16130 - Presser, Machine, Shirts 9.92  
 16160 - Presser, Machine, Wearing Apparel, Laundry 9.92  
 16190 - Sewing Machine Operator 11.82  
 16220 - Tailor 12.42  
 16250 - Washer, Machine 10.38  
 19000 - Machine Tool Operation And Repair Occupations  
 19010 - Machine-Tool Operator (Tool Room) 21.92  
 19040 - Tool And Die Maker 28.03  
 21000 - Materials Handling And Packing Occupations  
 21020 - Forklift Operator 16.49  
 21030 - Material Coordinator 24.73  
 21040 - Material Expediter 24.73  
 21050 - Material Handling Laborer 12.27  
 21071 - Order Filler 11.93  
 21080 - Production Line Worker (Food Processing) 16.49  
 21110 - Shipping Packer 14.30  
 21130 - Shipping/Receiving Clerk 14.30  
 21140 - Store Worker I 9.03  
 21150 - Stock Clerk 14.59  
 21210 - Tools And Parts Attendant 16.49  
 21410 - Warehouse Specialist 16.49  
 23000 - Mechanics And Maintenance And Repair Occupations  
 23010 - Aerospace Structural Welder 29.05  
 23019 - Aircraft Logs and Records Technician 22.27  
 23021 - Aircraft Mechanic I 27.20  
 23022 - Aircraft Mechanic II 29.05  
 23023 - Aircraft Mechanic III 30.62  
 23040 - Aircraft Mechanic Helper 18.09

23050 - Aircraft, Painter 24.88  
 23060 - Aircraft Servicer 22.27  
 23070 - Aircraft Survival Flight Equipment Technician 24.88  
 23080 - Aircraft Worker 24.33  
 23091 - Aircrew Life Support Equipment (ALSE) Mechanic 24.33  
 I  
 23092 - Aircrew Life Support Equipment (ALSE) Mechanic 27.20  
 II  
 23110 - Appliance Mechanic 16.26  
 23120 - Bicycle Repairer 13.23  
 23125 - Cable Splicer 26.22  
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 23130 - Carpenter, Maintenance 16.78  
 23140 - Carpet Layer 20.19  
 23160 - Electrician, Maintenance 22.63  
 23181 - Electronics Technician Maintenance I 25.16  
 23182 - Electronics Technician Maintenance II 27.32  
 23183 - Electronics Technician Maintenance III 29.47  
 23260 - Fabric Worker 18.47  
 23290 - Fire Alarm System Mechanic 18.76  
 23310 - Fire Extinguisher Repairer 16.74  
 23311 - Fuel Distribution System Mechanic 25.53  
 23312 - Fuel Distribution System Operator 19.12  
 23370 - General Maintenance Worker 15.75  
 23380 - Ground Support Equipment Mechanic 27.20  
 23381 - Ground Support Equipment Servicer 22.27  
 23382 - Ground Support Equipment Worker 24.33  
 23391 - Gunsmith I 16.74  
 23392 - Gunsmith II 20.19  
 23393 - Gunsmith III 23.64  
 23410 - Heating, Ventilation And Air-Conditioning 21.12  
 Mechanic  
 23411 - Heating, Ventilation And Air Contidioning 22.56  
 Mechanic (Research Facility)  
 23430 - Heavy Equipment Mechanic 22.61  
 23440 - Heavy Equipment Operator 18.38  
 23460 - Instrument Mechanic 27.47  
 23465 - Laboratory/Shelter Mechanic 21.92  
 23470 - Laborer 12.27  
 23510 - Locksmith 20.07  
 23530 - Machinery Maintenance Mechanic 22.60  
 23550 - Machinist, Maintenance 21.25  
 23580 - Maintenance Trades Helper 12.56  
 23591 - Metrology Technician I 27.47  
 23592 - Metrology Technician II 29.34  
 23593 - Metrology Technician III 30.93  
 23640 - Millwright 24.33  
 23710 - Office Appliance Repairer 19.21  
 23760 - Painter, Maintenance 15.94  
 23790 - Pipefitter, Maintenance 23.77  
 23810 - Plumber, Maintenance 22.03  
 23820 - Pneudraulic Systems Mechanic 23.64  
 23850 - Rigger 23.64  
 23870 - Scale Mechanic 20.19  
 23890 - Sheet-Metal Worker, Maintenance 23.25  
 23910 - Small Engine Mechanic 16.24  
 23931 - Telecommunications Mechanic I 26.47  
 23932 - Telecommunications Mechanic II 28.27  
 23950 - Telephone Lineman 23.39  
 23960 - Welder, Combination, Maintenance 19.25  
 23965 - Well Driller 23.64  
 23970 - Woodcraft Worker 23.64

23980 - Woodworker 16.74  
 24000 - Personal Needs Occupations  
 24550 - Case Manager 15.58  
 24570 - Child Care Attendant 10.31  
 24580 - Child Care Center Clerk 14.77  
 24610 - Chore Aide 9.50  
 24620 - Family Readiness And Support Services 15.58  
 Coordinator  
 24630 - Homemaker 17.49  
 25000 - Plant And System Operations Occupations  
 25010 - Boiler Tender 23.64  
 25040 - Sewage Plant Operator 19.00  
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 25070 - Stationary Engineer 23.64  
 25190 - Ventilation Equipment Tender 15.00  
 25210 - Water Treatment Plant Operator 19.00  
 27000 - Protective Service Occupations  
 27004 - Alarm Monitor 15.25  
 27007 - Baggage Inspector 11.75  
 27008 - Corrections Officer 16.06  
 27010 - Court Security Officer 16.86  
 27030 - Detection Dog Handler 13.16  
 27040 - Detention Officer 16.06  
 27070 - Firefighter 17.05  
 27101 - Guard I 11.75  
 27102 - Guard II 13.15  
 27131 - Police Officer I 22.35  
 27132 - Police Officer II 24.83  
 28000 - Recreation Occupations  
 28041 - Carnival Equipment Operator 15.16  
 28042 - Carnival Equipment Repairer 16.93  
 28043 - Carnival Worker 10.27  
 28210 - Gate Attendant/Gate Tender 13.59  
 28310 - Lifeguard 11.34  
 28350 - Park Attendant (Aide) 15.21  
 28510 - Recreation Aide/Health Facility Attendant 11.10  
 28515 - Recreation Specialist 18.06  
 28630 - Sports Official 12.11  
 28690 - Swimming Pool Operator 20.41  
 29000 - Stevedoring/Longshoremen Occupational Services  
 29010 - Blocker And Bracer 20.42  
 29020 - Hatch Tender 20.42  
 29030 - Line Handler 20.42  
 29041 - Stevedore I 19.04  
 29042 - Stevedore II 22.17  
 30000 - Technical Occupations  
 30010 - Air Traffic Control Specialist, Center (HFO) (see 2) 37.62  
 30011 - Air Traffic Control Specialist, Station (HFO) (see 2) 25.94  
 30012 - Air Traffic Control Specialist, Terminal (HFO) (see 2) 28.57  
 30021 - Archeological Technician I 17.39  
 30022 - Archeological Technician II 19.50  
 30023 - Archeological Technician III 23.87  
 30030 - Cartographic Technician 24.17  
 30040 - Civil Engineering Technician 24.00  
 30051 - Cryogenic Technician I 22.62  
 30052 - Cryogenic Technician II 24.98  
 30061 - Drafter/CAD Operator I 17.39  
 30062 - Drafter/CAD Operator II 19.50  
 30063 - Drafter/CAD Operator III 21.75  
 30064 - Drafter/CAD Operator IV 25.91  
 30081 - Engineering Technician I 15.18  
 30082 - Engineering Technician II 17.03

30083 - Engineering Technician III 19.05  
 30084 - Engineering Technician IV 23.61  
 30085 - Engineering Technician V 28.88  
 30086 - Engineering Technician VI 34.94  
 30090 - Environmental Technician 23.20  
 30095 - Evidence Control Specialist 20.42  
 30210 - Laboratory Technician 22.61  
 30221 - Latent Fingerprint Technician I 22.62  
 30222 - Latent Fingerprint Technician II 24.98  
 30240 - Mathematical Technician 24.17  
 30361 - Paralegal/Legal Assistant I 16.14  
 30362 - Paralegal/Legal Assistant II 19.98  
 30363 - Paralegal/Legal Assistant III 24.45  
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 30364 - Paralegal/Legal Assistant IV 29.58  
 30375 - Petroleum Supply Specialist 24.98  
 30390 - Photo-Optics Technician 24.17  
 30395 - Radiation Control Technician 24.98  
 30461 - Technical Writer I 22.90  
 30462 - Technical Writer II 28.03  
 30463 - Technical Writer III 33.91  
 30491 - Unexploded Ordnance (UXO) Technician I 23.91  
 30492 - Unexploded Ordnance (UXO) Technician II 28.93  
 30493 - Unexploded Ordnance (UXO) Technician III 34.67  
 30494 - Unexploded (UXO) Safety Escort 23.91  
 30495 - Unexploded (UXO) Sweep Personnel 23.91  
 30501 - Weather Forecaster I 25.91  
 30502 - Weather Forecaster II 31.51  
 30620 - Weather Observer, Combined Upper Air Or (see 2) 21.75  
 Surface Programs  
 30621 - Weather Observer, Senior (see 2) 24.17  
 31000 - Transportation/Mobile Equipment Operation Occupations  
 31010 - Airplane Pilot 28.93  
 31020 - Bus Aide 10.73  
 31030 - Bus Driver 17.17  
 31043 - Driver Courier 13.34  
 31260 - Parking and Lot Attendant 10.35  
 31290 - Shuttle Bus Driver 14.59  
 31310 - Taxi Driver 10.53  
 31361 - Truckdriver, Light 14.59  
 31362 - Truckdriver, Medium 16.66  
 31363 - Truckdriver, Heavy 19.11  
 31364 - Truckdriver, Tractor-Trailer 19.11  
 99000 - Miscellaneous Occupations  
 99020 - Cabin Safety Specialist 14.10  
 99030 - Cashier 9.43  
 99050 - Desk Clerk 10.00  
 99095 - Embalmer 23.75  
 99130 - Flight Follower 23.91  
 99251 - Laboratory Animal Caretaker I 13.30  
 99252 - Laboratory Animal Caretaker II 14.84  
 99260 - Marketing Analyst 24.95  
 99310 - Mortician 23.75  
 99410 - Pest Controller 17.07  
 99510 - Photofinishing Worker 13.35  
 99710 - Recycling Laborer 14.55  
 99711 - Recycling Specialist 18.84  
 99730 - Refuse Collector 13.30  
 99810 - Sales Clerk 11.98  
 99820 - School Crossing Guard 11.70  
 99830 - Survey Party Chief 22.52  
 99831 - Surveying Aide 20.48

99832 - Surveying Technician 20.66  
99840 - Vending Machine Attendant 12.16  
99841 - Vending Machine Repairer 16.30  
99842 - Vending Machine Repairer Helper 12.11

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Note: Executive Order (EO) 13706, Establishing Paid Sick Leave for Federal Contractors, applies to all contracts subject to the Service Contract Act for which the contract is awarded (and any solicitation was issued) on or after January 1, 2017. If this contract is covered by the EO, the contractor must provide employees with 1 hour of paid sick leave for every 30 hours they work, up to 56 hours of paid sick leave each year. Employees must be permitted to use paid sick leave for their own illness, injury or other health-related needs, including preventive care; to assist a family member (or person who is like family to the employee) who is ill, injured, or has other health-related needs, including preventive care; or for reasons resulting from, or to assist a family member (or person who is like family to the employee) who is the victim of, domestic violence, sexual assault, or stalking. Additional information on contractor requirements and worker protections under the EO is available at [www.dol.gov/whd/govcontracts](http://www.dol.gov/whd/govcontracts).  
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sick leave each year. Employees must be permitted to use paid sick leave for their own illness, injury or other health-related needs, including preventive care; to assist a family member (or person who is like family to the employee) who is ill, injured, or has other health-related needs, including preventive care; or for reasons resulting from, or to assist a family member (or person who is like family to the employee) who is the victim of, domestic violence, sexual assault, or stalking. Additional information on contractor requirements and worker protections under the EO is available at [www.dol.gov/whd/govcontracts](http://www.dol.gov/whd/govcontracts).

ALL OCCUPATIONS LISTED ABOVE RECEIVE THE FOLLOWING BENEFITS:

HEALTH & WELFARE: \$4.41 per hour or \$176.40 per week or \$764.40 per month

HEALTH & WELFARE EO 13706: \$4.13 per hour, or \$165.20 per week, or \$715.87 per month\*

\*This rate is to be used only when compensating employees for performance on an SCA covered

contract also covered by EO 13706, Establishing Paid Sick Leave for Federal Contractors. A contractor may not receive credit toward its SCA obligations for any paid sick leave provided pursuant to EO 13706.

VACATION: 2 weeks paid vacation after 1 year of service with a contractor or successor, 3 weeks after 10 years, and 4 weeks after 15 years. Length of service includes the whole span of continuous service with the present contractor or successor, wherever employed, and with the predecessor contractors in the performance of similar work at the same Federal facility. (See 29 CFR 4.173)

HOLIDAYS: A minimum of ten paid holidays per year: New Year's Day, Martin Luther King Jr.'s Birthday, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day. (A contractor may substitute for any of the named holidays another day off with pay in accordance with a plan communicated to the employees involved.) (See 29 CFR 4.174)

THE OCCUPATIONS WHICH HAVE NUMBERED FOOTNOTES IN PARENTHESES RECEIVE THE FOLLOWING:

1) COMPUTER EMPLOYEES: Under the SCA at section 8(b), this wage determination does not apply to any employee who individually qualifies as a bona fide executive, administrative, or professional employee as defined in 29 C.F.R. Part 541. Because most Computer System Analysts and Computer Programmers who are compensated at a rate not less than \$27.63 (or on a salary or fee basis at a rate not less than \$455 per week) an hour would likely qualify as exempt computer professionals, (29 C.F.R. 541.400) wage rates may not be listed on this wage determination for all occupations within those job families. In addition, because this wage determination may not list a wage rate for some or all occupations within those job families if the survey data indicates that the prevailing wage rate for the occupation equals or exceeds \$27.63 per hour conformances may be necessary for certain nonexempt employees. For example, if an individual employee is nonexempt but nevertheless performs duties within the scope of one of the Computer Systems Analyst or Computer Programmer occupations for which this wage determination does not specify an SCA wage rate, then the wage rate for that employee must be conformed in accordance with the conformance procedures described in the conformance note included on this wage determination.

Additionally, because job titles vary widely and change quickly in the computer industry, job titles are not determinative of the application of the computer professional exemption. Therefore, the exemption applies only to computer employees who satisfy the compensation requirements and whose primary duty consists of:

(1) The application of systems analysis techniques and procedures, including

consulting with users, to determine hardware, software or system functional specifications;

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(2) The design, development, documentation, analysis, creation, testing or modification of computer systems or programs, including prototypes, based on and related to user or system design specifications;

(3) The design, documentation, testing, creation or modification of computer programs related to machine operating systems; or

(4) A combination of the aforementioned duties, the performance of which requires the same level of skills. (29 C.F.R. 541.400).

2) AIR TRAFFIC CONTROLLERS AND WEATHER OBSERVERS - NIGHT PAY & SUNDAY PAY: If you work at night as part of a regular tour of duty, you will earn a night differential and receive an additional 10% of basic pay for any hours worked between 6pm and 6am. If you are a full-time employed (40 hours a week) and Sunday is part of your regularly scheduled workweek, you are paid at your rate of basic pay plus a Sunday premium of 25% of your basic rate for each hour of Sunday work which is not overtime (i.e. occasional work on Sunday outside the normal tour of duty is considered overtime work).

**\*\* HAZARDOUS PAY DIFFERENTIAL \*\***

An 8 percent differential is applicable to employees employed in a position that represents a high degree of hazard when working with or in close proximity to ordnance, explosives, and incendiary materials. This includes work such as screening, blending, dying, mixing, and pressing of sensitive ordnance, explosives, and pyrotechnic compositions such as lead azide, black powder and photoflash powder. All dry-house activities involving propellants or explosives. Demilitarization, modification, renovation, demolition, and maintenance operations on sensitive ordnance, explosives and incendiary materials. All operations involving re-grading and cleaning of artillery ranges.

A 4 percent differential is applicable to employees employed in a position that represents a low degree of hazard when working with, or in close proximity to ordnance, (or employees possibly adjacent to) explosives and incendiary materials which involves potential injury such as laceration of hands, face, or arms of the employee engaged in the operation, irritation of the skin, minor burns and the like; minimal damage to immediate or adjacent work area or equipment being used. All operations involving, unloading, storage, and hauling of ordnance, explosive, and incendiary ordnance material other than small arms ammunition. These differentials are only applicable to work that has been specifically designated by the agency for ordnance, explosives, and incendiary material differential pay.

**\*\* UNIFORM ALLOWANCE \*\***

If employees are required to wear uniforms in the performance of this contract (either by the terms of the Government contract, by the employer, by the state or local law, etc.), the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning) such uniforms is an expense that may not be borne by an employee where such cost reduces the hourly rate below that required by the wage determination. The Department of Labor will accept payment in accordance with the following standards as compliance:

The contractor or subcontractor is required to furnish all employees with an adequate number of uniforms without cost or to reimburse employees for the actual cost of the uniforms. In addition, where uniform cleaning and maintenance is made the responsibility of the employee, all contractors and subcontractors subject to this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount, or the furnishing of contrary affirmative proof as to the actual cost), reimburse all employees for such cleaning and maintenance at a rate of \$3.35 per week (or \$.67 cents per day). However, in those instances where the uniforms furnished are made of "wash and wear" materials, may be routinely washed and dried with other personal garments, and do not require any special treatment such as dry cleaning, daily washing, or commercial

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laundering in order to meet the cleanliness or appearance standards set by the terms of the Government contract, by the contractor, by law, or by the nature of the work, there is no requirement that employees be reimbursed for uniform maintenance costs.

**\*\* SERVICE CONTRACT ACT DIRECTORY OF OCCUPATIONS \*\***

The duties of employees under job titles listed are those described in the "Service Contract Act Directory of Occupations", Fifth Edition (Revision 1), dated September 2015, unless otherwise indicated.

**\*\* REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE, Standard Form 1444 (SF-1444) \*\***

**Conformance Process:**

The contracting officer shall require that any class of service employee which is not listed herein and which is to be employed under the contract (i.e., the work to be performed is not performed by any classification listed in the wage determination), be classified by the contractor so as to provide a reasonable relationship (i.e., appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination (See 29 CFR 4.6(b)(2)(i)). Such conforming procedures shall be initiated by the contractor prior to the performance of contract work by such unlisted class(es) of employees (See 29 CFR 4.6(b)(2)(ii)). The Wage and Hour Division shall make a final determination of conformed classification, wage rate, and/or fringe benefits which shall be paid to all employees performing in the classification from the first day of work on which contract work is performed by them in the classification. Failure to pay such unlisted employees the compensation agreed upon by the interested parties and/or fully determined by the Wage and Hour Division retroactive to the date such class of employees commenced contract work shall be a violation of the Act and this contract. (See 29 CFR 4.6(b)(2)(v)). When multiple wage determinations are included in a contract, a separate SF-1444 should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance request is as follows:

- 1) When preparing the bid, the contractor identifies the need for a conformed occupation(s) and computes a proposed rate(s).
- 2) After contract award, the contractor prepares a written report listing in order the proposed classification title(s), a Federal grade equivalency (FGE) for each proposed classification(s), job description(s), and rationale for proposed wage rate(s), including information regarding the agreement or disagreement of the authorized representative of the employees involved, or where there is no authorized representative, the employees themselves. This report should be submitted to the contracting officer no later than 30 days after such unlisted class(es) of employees performs any contract work.
- 3) The contracting officer reviews the proposed action and promptly submits a report of the action, together with the agency's recommendations and pertinent information including the position of the contractor and the employees, to the U.S. Department of Labor, Wage and Hour Division, for review (See 29 CFR 4.6(b)(2)(ii)).
- 4) Within 30 days of receipt, the Wage and Hour Division approves, modifies, or disapproves the action via transmittal to the agency contracting officer, or notifies the contracting officer that additional time will be required to process the request.
- 5) The contracting officer transmits the Wage and Hour Division's decision to the contractor.
- 6) Each affected employee shall be furnished by the contractor with a written copy

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of such determination or it shall be posted as a part of the wage determination (See 29 CFR 4.6(b)(2)(iii)).

Information required by the Regulations must be submitted on SF-1444 or bond paper. When preparing a conformance request, the "Service Contract Act Directory of Occupations" should be used to compare job definitions to ensure that duties requested are not performed by a classification already listed in the wage determination. Remember, it is not the job title, but the required tasks that determine whether a class is included in an established wage determination. Conformances may not be used to artificially split, combine, or subdivide classifications listed in the wage determination (See 29 CFR 4.152(c)(1)).

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