

**UNITED STATES DISTRICT COURT
District of New Mexico**

CM/ECF PRO SE ACCOUNT REGISTRATION FORM
Case Management/Electronic Case Files

This form is used to register for a Pro Se account with the Court's Case Management/Electronic Case File (CM/ECF) system. Once an account has been established, the registrant will have the ability to electronically file documents. By registering, the registrant consents to receive electronic notice and service of filings through the system. The following information is **required** for registration:

PLEASE TYPE

First/Middle/Last Name: _____

Address: _____

City/State/Zip: _____

Phone Number: _____ FAX Number: _____

E-Mail Address: _____

Please note that even with a electronic filing account, you must still seek leave of court in each of your cases to file your documents electronically. Please list all of your active cases with the U.S. District Court for the District of New Mexico.

Cases: _____

By submitting this registration form, the undersigned agrees to abide by all Court rules, orders, policies and procedures governing the use of the electronic filing system. The undersigned also consents to receiving notice of filings pursuant to Fed. R. Civ. P. 5(b) and 77(d) via the Court's electronic filing system. The combination of user ID and password will serve as the signature of the registrant for filing of documents. Registrants must protect the security of their passwords and immediately notify the court if they learn that their password has been compromised.

Signature of Registrant

Date

Submission: Email a scanned copy of this completed *and* signed form to:

cmecfregistration@nmd.uscourts.gov

Note: Questions regarding this form may be directed to our CM/ECF Help Desk at (505) 348-2075 (Option 1) or via email (at the above email address).